



For office use only



**RE-DIAPER CONSIGNER/CONSIGNEE**

Address: 3120 'O' St., Ste. B1

Lincoln, NE, 68510

Phone: 402-435-6767

**AGREEMENT April 7<sup>th</sup>, 2012**

\*\*\*\*\*

Today's Date: \_\_\_\_\_

*Please make sure that all of the following information is correct and legible!*

Consigner Name: \_\_\_\_\_

Consigner Number: \_\_\_\_\_ Email: \_\_\_\_\_

# of Items Consigned: \_\_\_\_\_ Donating Items? Y or N

Some Items marked for 1/2 Price? Y or N



**Seller's Payment Address**

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

**STORE USE ONLY:**

# of Price tags sold: \_\_\_\_\_ Total \$ amount of tags: \_\_\_\_\_

# of 1/2 Price tags sold: \_\_\_\_\_ Total \$ amount of 1/2 tags: \_\_\_\_\_ **TOTAL:** \_\_\_\_\_

70% of **Total** is : \_\_\_\_\_ **Total** minus \$4.00 Fee: \_\_\_\_\_

Circle ME (known as Consignee) and the Consigner documented above (known as Seller) do hereby agree to the following terms and conditions:

That the Consignee has the right to accept or decline any items to be consigned.  
That the Consignee agrees to display item(s) in a prominent place along with other consigned items, during the day of Sale.

That the Consignee will accept no less than the suggested marked price as purchase price.

That for his efforts the Seller is entitled to retain **70%** of the purchase price.

That should the sale be effectuated, the Consignee shall forward a check for the amount of the full purchase price less **30%** and the \$4.00 fee to Seller within 10 days of receipt of the same.

That the Seller agrees to leave the merchandise with the Consignee for the duration of the sale for selling purposes, scheduled on Apr 7th, 2012.

That should the merchandise remain unsold at the end of the consignment period, any costs incurred by the delivery of same to Seller shall be borne by Seller.

That any unsold items consigned for the circle ME Re-Diaper Sale which are not picked up on the designated pick-up days\*: Saturday, Apr 7th 4-5pm through Saturday, Apr 14<sup>th</sup> during store hours, will become the property of circle ME. \*Pick-up deadline for non-Lincoln addresses is Saturday, Apr 28<sup>th</sup> 10-3pm.

The Consignee business, staff, representatives, agents, heirs, successors and assigns, and the property owner where the circle ME Re-Diaper Sale is conducted are not responsible for any theft, damage or loss of consigned items. Additionally, I waive the right for any and all claims, including injury and/or physical damages that are in any way related to the sale.

I will indemnify and hold Consignee completely harmless and I will be responsible for any personal injury or damages resulting from any item or items sold by Consignee from me.

I agree that the Consignee will take all reasonable steps to ensure the security of my items. However, I will not hold the Consignee responsible for missing items due to, but not limited to, fire, damage, loss of items or other possibilities. I assume the risk of these events occurring by participating in the sale.

I acknowledge full responsibility to ensure that all items accepted by the Consignee have not been recalled, and the items are in safe working order and have no broken or missing parts.

I understand that I will receive 70% of the purchase price for any item(s) actually sold and pay a \$4.00 consignor fee that will be automatically deducted from my total sales.

All items are subject to rejection at the discrepancy of the circle ME staff. We have high standards of the items we will accept and want the best for our shoppers. Any items that are beyond reusability, stained beyond repair, dirty, unwashed, or for any reason do not meet up to what we feel is appropriate for others will not be accepted.

Print Name: \_\_\_\_\_

Sign Name: \_\_\_\_\_ Date: \_\_\_\_\_

Please initial that you have received the frequently asked questions page below and understand explicit details about what to expect from this sale. Please initial and keep the second page for your information.

CONSIGNERS INITIALS \_\_\_\_\_

# Frequently Asked Questions

Consigner # \_\_\_\_\_

Thank you for signing up to consign your items at our Re-Diaper Sale! We hope this will be a pleasant and rewarding experience for you. Please feel free to contact us at any time for more information. (402) 435-6767

**Is there a consigner fee to have my items there?** Yes, there is a \$4.00 fee to sell your items. This will be deducted after all sales are finalized.

**What is my take home percentage if I decide to sell?** 70% minus a \$4.00 consigner fee.

**Do I get any other benefits for consigning my items?** You will be given an early shopping pass that will allow you to shop the Pre-Sale between 9 and 10 A.M. before the general public is allowed in. You will be allowed to bring one guest with you to shop early.

**Am I allowed to bring my children with me into the Re-diaper Sale?** You are welcome to bring your children with you to the Pre-Sale; however, **we prefer that the use of strollers be limited** due to the amount of space.

**What items are acceptable?** Items that will be accepted to sell at the circle ME Annual Re-Diaper Sale include the following, but are not limited to:

- cloth diapers – diaper accessories - covers - inserts - training pants - slings - wraps - handmade items - soft-soled shoes - wooden toys - diaper bags – or other items similar to what we sell at circle ME.

**What items are not acceptable?** Items that will not be accepted to sell at the circle ME Annual Re-Diaper Sale include the following but are not limited to:

- everyday clothes – non bpa-free plastic toys - any items that are torn, dirty, unwashed, or stained beyond repair - recalled, broken, or items with missing parts. If you are in doubt about one of your items, please do not hesitate to call and ask us (402) 435-6767.
- Items with PUL problems (ie: separated from the fabric, torn, or missing) will be accepted; however this MUST be stated clearly on the tag.

**What do I price my items with?** We have created price tags for you to print from our website and use. We recommend you safety pin the price to the tag of your cloth items. **Please Do Not Use Stick Pins** (you will be asked to replace your pins with safety pins before we will allow you to drop them off). If your item is a hard surface, we suggest you tape your tag on top and bottom. Please do **not** tape price tags onto plastic bags.

**I know I need to price my items before I drop them off, but I need to know my consigner number to fill out the price tags. How do I know what my consigner number will be?** When you make the decision to be a consigner, please call us at circle ME and we will assign you a number for your tags.

**I have consigned before and I still have my items that didn't sell with price tags on them. Can I have the same consignment number that I used at the previous sale?** As of Oct, 2011...WE HAVE NEW TAGS!!! If you have items that have the newer tag you can let us know when you sign up and you may re-use your number. Any items leftover from any sale prior to Oct 2011 must be retagged with the newer tags. You may ask for the same consigner number but you will have to re-tag your items with our new tags.

**Who decides the prices of my items?** You are responsible for pricing and tagging your own items for the sale with our provided tags. **circle ME tags must be used.** Tags can be printed off from the circle ME website. **All prices should end in a zero or a five.** (Example: \$1.25 or \$1.20 NOT \$1.26 or \$1.19). We will round up your tags if the price doesn't end in zero or 5.

- **Pricing Tips:** Your objective should be to sell your item. If it is priced too high, it won't sell. We suggest pricing used items at 1/3 to 1/2 of the original sale price; however items that show more signs of wear will probably not sell unless you lower the price even more. Try not to attach sentimental feelings to your item as this can lead to overpricing. Try to place yourself in the shopper's shoes, look at your item, and ask yourself, "Would I buy this item, in this shape, for this price?"

**Is there a time during the sale when my items will be marked down to make sure they sell?** YES! From 2:00 to 3:00 pm everything not marked with an X on the tag will be ½ price. This should help you sell your remaining items!!

**How do I mark my items for the ½ price sale?** All you need to do is leave the “available for ½ price” box on the tag empty and your item will be sold for ½ price between 2pm and 3pm.

**Do I have to participate in the ½ price sale?** NO. Just circle NO on your consignment contract and place an X through the “available at ½ price” box on the tags and your items will only be sold at FULL PRICE.

**When do I drop off my items?** You will need to drop off your items between Feb 1<sup>st</sup> - Apr 2<sup>nd</sup>, 2012, Mon -Thurs 12p-5p or Fri-Sat. 11a-2p. **Please note: we will NOT accept items after Monday April 2<sup>nd</sup>!!!**

**Where do I drop off my items?** Your items will need to be dropped off at circle ME for inspection. We will be inspecting your items for cleanliness, usability, no missing parts, etc... and any item that does not meet up to the quality of this sale will be rejected at time of inspection. **Please Note: Items must be tagged, priced, and counted prior to drop-off. It is not the responsibility of the circle ME staff to do so. Tagging, pricing, and totaling the number of consigned items should be done at home prior to drop-off.**

**I live outside of Lincoln. Do I have to drive all the way to circle ME to drop off my consignment items?** NO. Please check the circle ME website for the most up-to-date information about drop-off locations in other cities. You may also call the store for more information.

**When do I pick up my unsold items?** Saturday, Apr 7<sup>th</sup>, 2012 from 4-5 pm or Monday Apr 9<sup>th</sup> through Saturday April 14<sup>th</sup> during store hours. Consigners with non-Lincoln addresses have a pick-up deadline of Saturday, Apr 28<sup>th</sup> 10-3pm. **If all of your items sell, we will notify you by phone after the sale to let you know there is nothing to pick up.** *Please remember, if your items are not picked up during these times they will become property of circle ME!*

**When and how will I get my money from the items sold?** We will send you a check in the mail after the sale is over and any unsold items have been picked up. We will need time to calculate your earnings and make sure the appropriate amounts get distributed to you. (Checks will be postmarked within 10 days of sale.)

**What if I don't sell anything, will I still owe the \$4.00 consignment fee?** Yes, unfortunately you will still need to pay the consignment fee as we will have already provided you the service. (This is a very rare occurrence)



**re-diaper sale Apr 7th, 2012**